



NORTHERN ILLINOIS UNIVERSITY

Student Involvement and Leadership Development

Division of Student Affairs

OFF-CAMPUS SOCIAL EVENTS POLICY

Student Involvement and Leadership Development

Campus Life Building, Suite 150

815-753-1421

Division of Student Affairs

Northern Illinois University

Purpose

The purpose of this policy and enclosed procedures is to clearly define the roles and responsibilities of student organizations; the governing councils; the department of Student Involvement and Leadership Development (SILD) and the university, as such policy and procedures relate to social events sponsored by student organizations at Northern Illinois University.

This document defines the various types of social events, the requirements that must be met to hold social events, and the processes to be utilized if those requirements are not met.

It is expected that all organizations will abide by state laws, local codes, and policies of organization's inter/national headquarters and Northern Illinois University's Student Code of Conduct.

Definition of Off-Campus Social Events

Student organizations host and sponsor a variety of off-campus social events to meet the needs of their members, the community and the university. In general, an off-campus social event is any program or activity which is planned, sponsored, hosted, co-hosted or promoted by an organization. Social events include, but are not limited to, formals, semi-formals, mixers, member/teambuilding functions, date functions, alumni functions and family functions.

Social events may include any of the following elements:

- Any member takes part in coordinating the event for the benefit of other members of the organization.
- Announced verbally or by postings to the members of the organization and/or other organizations at an organization meeting, council meeting or other organization function and/or to any other segment of the university community. This includes announcements made via email, fliers, handbills, social media, group texts, etc.
- Invitations regarding the event are sent to members, alumni and/or non-members.
- Organization funds are used to support the event.
- Space is reserved for the event.
- The event will include alcohol.
- Amplified music by a DJ or live band is used.
- A reasonable observer would associate the event with the organization.

Open parties—those with unrestricted access by non-members of the organization, without specific invitation, where alcohol is present—are prohibited.

Definition of Guests

A guest is any individual not affiliated with the sponsoring organization(s). Examples of guests include, but are not limited to, relatives, friends of members, inactive members, members of the same organization at other institutions, significant others and alumni.

Definition of Members

This policy uses the term “member” to include students who are active members of the organization and appear on the organization's roster. New members who have been offered and accepted a bid or invitation to join the organization but are not yet initiated are considered members for the purposes of the *Off-Campus Social Event Policy*.

Definition of Attendee

This policy uses the term “attendee” to include any individual attending the event. This includes guests and members in attendance.

Definition of Spontaneous Event

This policy uses the term “spontaneous event” to include any event that was not planned in advance and develops unexpectedly.

Definition of Common Area

This policy uses the term “common area” to include any area accessible to all residents; areas that are available for common use by all residents or groups of residents and their invitees.

General Policies Regarding Alcohol

The possession, sale, use or consumption of alcoholic beverages, while on organization premises or during an organization event, in any situation sponsored or endorsed by the organization, or at any event an observer would associate with the organization, must be in compliance with all applicable laws and policies of Illinois, City of DeKalb, DeKalb County, and Northern Illinois University. Greek organizations are expected to act in accordance with the Fraternal Information and Programming Group (FIPG) Risk Management Manual and abide by policies of the organization’s inter/national headquarters.

No alcoholic beverages may be purchased using organization funds. Members or guests cannot coordinate efforts to purchase alcoholic beverages in the name of or on behalf of the organization.

All recruitment activities associated with any organization will be non-alcoholic.

No alcohol shall be present at any associate member/new member/novice program, activity or ritual of the organization. This includes, but is not limited to, activities associated with “bid night,” “big brother/big sister night” and initiation.

Registration of Off-Campus Social Events

All off-campus social events involving alcohol as well as alcohol-free events where more than 100 guests are expected must be registered with Student Involvement and Leadership Development. Event registrations on Huskie Link must be submitted no later than 11:59 p.m. on Thursday during the week prior to the proposed event. SILD staff approval is required to proceed with the event.

Huskie Link event registrations should not be submitted in order to safeguard an organization in case informal social activities evolve into social events. In part, the purpose of registering events is to ensure organizations are taking steps to adequately prepare for social events. Steps should be taken to ensure spontaneous social events where alcohol is present do not occur.

Event Types

For the purposes of the *Off-Campus Social Event Policy*, events will fit into one of three categories: Alcohol-Free Events, Events at an Organization House with Alcohol and Events at a Third Party Venue with Alcohol.

Alcohol-Free Events

Organizations are encouraged to host Alcohol-Free Events. If more than 100 guests are expected at an Alcohol-Free Event, the event must be registered with and approved by SILD. Alcohol-Free Events may include, but are not

limited to, recruitment functions, philanthropic events, community service events, alumni functions and family functions.

Location

Alcohol-free events can be held at organization houses or third party venues.

Date and Time

Social events without alcohol can be held any day of the week. Events are not permitted during the week prior to the beginning of the Fall and Spring semesters, Welcome Days, Reading Day or during Finals Week, beginning the night before the first scheduled final exam.

Events held Sunday through Thursday must end by 1 a.m. Events held on Friday or Saturday must end by 2 a.m. Events must comply with DeKalb's municipal code regulating noise. According to this code, amplified sound which radiates out-of-doors is prohibited between the hours of 10 p.m. and 7 a.m. on Sunday through Thursday and between Midnight and 7 a.m. on Friday and Saturday.

Guests

Guest lists are not required for Alcohol-Free Events.

Organizations are expected to know the fire code capacity for their venue. Once this number is reached, no other attendees will be allowed to enter the venue until attendees leave. Event organizers are expected to manage attendee counts.

Event Management

Organizations are expected to implement necessary risk-reduction measures for the safety of their members and guests.

Steps must be taken to ensure alcohol is not present or consumed at Alcohol-Free Events.

Post-Event

Exterior organization property including the yard, entrance and parking lot must be cleaned by 8 a.m. the morning following a registered event to maintain the appearance of the neighborhood.

Events at an Organization House with Alcohol

Organizations must register Events at an Organization House with Alcohol with SILD. SILD staff approval is required to proceed with the event. Examples of Events at an Organization House with Alcohol may include, but are not limited to, mixers, date functions and alumni functions. Organizations may hold a maximum of two events with alcohol per weekend.

Location

Events involving alcohol may be held at official organization houses, unofficial organization houses or other venues without a liquor license. All venues at which events are held are expected to be in full compliance with state and local fire code. Contact the DeKalb Fire Department at 815-748-8460 with questions regarding these codes.

Social events held at annexes, unofficial organization houses or venues without a liquor license are subject to the *Off-Campus Social Events Policy* and will be treated as Events at an Organization House with Alcohol. If a reasonable observer were to associate an event with the organization (i.e., if members or new members are present), then it will be considered an organization event. If the purpose of an event is to dodge the spirit and intent of NIU policy or that of a national organization's policy, organizations will be held responsible.

Date and Time

Social events with alcohol are limited to Thursday, Friday and Saturday nights while class is in session. Events with alcohol are not permitted during the week prior to the beginning of the Fall and Spring semesters, Welcome Days, Reading Day or during Finals Week, beginning the night before the first scheduled final exam.

No event may exceed a period of four hours.

Events held on Thursday must end by 1 a.m. Events held on Friday or Saturday must end by 2 a.m. Events must comply with DeKalb's municipal code regulating noise. According to this code, amplified sound which radiates out-of-doors is prohibited between the hours of 10 p.m. and 7 a.m. on Sunday through Thursday and between Midnight and 7 a.m. on Friday and Saturday.

Exemption Requests

Student organizations may submit a date/time exemption request to SILD (studentinvolvement@niu.edu) at least **two weeks prior** to the event date. An exemption can also be requested on the online event registration form, but must still be submitted at least two weeks prior to the event date. No exemptions will be granted for extending events past the 4-hour maximum. All reasonable requests for hosting an event with alcohol on a day other than Thursday-Saturday, or at a time when school is not in session will be considered.

Guests

Open parties—those with unrestricted access by non-members of the organization, without specific invitation, where alcohol is present—are prohibited.

Guest lists must be used to sign in all attendees at the event. Guest lists should include names, whether guests are 21, arrival and departure time and NIU Greek affiliation (if applicable) of all invited attendees —both members and non-members. Entrance to events is to be denied to those not on the guest list for an event.

A guest list must be submitted to Student Involvement and Leadership Development at the time of event registration. Finalized guest lists can be submitted to fsl@niu.edu at least one hour prior to the start of the event.

Organizations with 25 or fewer members may invite 75 guests to the event. Organizations with more than 25 members may invite up to three guests per member to the event. Each organization is required to have one Head Event Assistant(CSA) monitoring the event.

If more than 100 guests are expected at an event, at least two Head Event Assistants(CSAs) are required. Two Head Event Assistants(CSAs) are required for ALL events with alcohol on high-risk weekends including, but not limited to:

- First three weekends of the Fall semester
- Homecoming
- Halloween
- Men's Tugs

Organizations are expected to know the fire code capacity for their venue. Once this number is reached, no other attendees may be allowed to enter the venue until attendees leave. Contact the DeKalb Fire Department at 815-748-8460 for additional information regarding local capacity codes.

Pre-Event Preparations

For outdoor events, fences must be in place to mark off the designated party area. All alcoholic beverages must remain within the designated party area. Organizations are discouraged from holding outdoor social events involving alcohol as they typically attract uninvited guests.

Signs containing the following must be posted near the exterior entrance and near the bar or beverage distribution location:

- Illinois law prohibits the consumption of alcohol under the age of 21.
- Huskie Safe Line service is available.
- Food and non-alcoholic beverages are available.

Reasonable amounts of non-alcoholic beverages and food must be available at the event. Recommended food includes light sandwiches, dips, meats, cheeses and pizza. Salty items like chips and popcorn should be avoided.

Alcohol

No alcoholic beverages may be purchased using organization funds. Members or guests cannot coordinate efforts to purchase alcoholic beverages in the name of or on behalf of the organization.

An individual of legal drinking age (21 years) may bring one six-pack of twelve-ounce beers, one four-pack of malt beverages/wine coolers or 4 glasses of wine (25 oz or 750 mL) to an event for personal consumption. Hard liquor (alcohol rated by proof rather than percentage) shall be prohibited from all events. Glass containers cannot be used at the event.

The use of common source(s) of alcohol is prohibited. Common source alcohol includes, but is not limited to, kegs, punch bowls and bottles of hard liquor left out in the open.

Event Management

Organizations are expected to implement necessary risk-reduction measures for the safety of their members and guests.

Organizations must provide one Event Assistant for every 25 anticipated attendees. At least one Event Assistant must be an executive board member for the organization, referred to as a Head Event Assistant (CSA). Information about expectations and responsibilities of Event Assistants is provided in the "Event Assistants" section on page 7 of this policy.

No attendee shall permit, tolerate, encourage or participate in drinking games. The definition of drinking games includes, but is not limited to, the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, beer pong, flip cup, century club, dares or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.

There shall be only one designated entrance to the party area. The entrance to the party shall serve to make sure all persons entering the party are either a member or an invited guest on the written list. At least one Event Assistants must be at the entrance at all times.

The party must be contained to one common area of the residence or venue. Access to members' living quarters must be closed off to all attendees throughout the duration of the event.

Steps must be taken to ensure only attendees of legal drinking age (21 years) are consuming alcohol. Attendees who are of legal drinking age and who bring alcohol to the event must have their age verified with a state or government-issued ID and be provided a non-adjustable wristband.

Once a person of legal drinking age with alcohol has entered the party and been confirmed on the guest list, the individual obtains a wristband from the door monitor. In addition, if the individual brought alcohol to the event, s/he will also receive markings on their wristband indicating each beverage that is checked in, personalized with the type and brand of alcohol the individual brought. An Event Assistant will then take the alcohol the individual brought to the bar. When attendees of a legal drinking age want one of her/his beverages, s/he present her/his wristband to obtain one of the drinks they brought to the event. An individual may only receive one alcoholic beverage at a time and each time the individual must have their wristband marked by the bartender. Alcohol brought to the event by an individual of legal drinking age is for that individual's consumption and the alcohol is not to be given away, sold, or otherwise provided to others.

Post-Event

Exterior organization property including the yard, entrance and parking lot must be cleaned by 8 a.m. the morning following a registered event to maintain the appearance of the neighborhood.

Events at a Third Party Venue with Alcohol

Events at a Third Party Venue with Alcohol are those which take place at a business or establishment which is not affiliated with the organization. Organizations must register Events at a Third Party Venue with Alcohol with SILD. SILD staff approval is required to proceed with the event. Examples of Events at a Third Party Venue with Alcohol may include, but are not limited to, formals, semi-formals and alumni functions. Organizations may hold a maximum of two events with alcohol per weekend.

Location

No organization may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, an organization may rent or use a room or area in a tavern as defined above for a private event (which includes use of a guest list). An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.

Organizations must use a licensed alcohol vendor and proof of that license must be made available, if requested, to Student Involvement and Leadership Development.

Vendors must carry a minimum of \$1,000,000 General and Liquor Liability Insurance and must show proof, if requested, by Student Involvement and Leadership Development.

Date and Time

Social events with alcohol are limited to Thursday, Friday and Saturday nights while class is in session. Events with alcohol are not permitted during the week prior to the beginning of the Fall and Spring semesters, Welcome Days, Reading Day or during Finals Week, beginning the night before the first scheduled final exam.

Exemption Requests

Student organizations may submit a date/time exemption request to SILD (studentinvolvement@niu.edu) at least **two weeks prior** to the event date. An exemption can also be requested on the online event registration form, but must still be submitted at least two weeks prior to the event date. No exemptions will be granted for extending events past the 4-hour maximum. All reasonable requests for hosting an event with alcohol on a day other than Thursday-Saturday, or at a time when school is not in session will be considered.

Guests

Open parties—those with unrestricted access by non-members of the organization, without specific invitation, where alcohol is present—are prohibited.

Guest lists must be used to sign in and out all attendees at the event. Guest lists should include names, whether guests are 21, arrival and departure time and NIU Greek affiliation (if applicable) of all invited attendees—both members and non-members. Entry will be denied to those not on the guest list for an event.

A guest list must be submitted to Student Involvement and Leadership Development at the time of event registration. Finalized guest lists can be submitted to fsl@niu.edu at least one hour prior to the start of the event.

Pre-Event Preparations

Reasonable amounts of non-alcoholic beverages and food must be available and free of charge. Recommended food includes light sandwiches, dips, meats, cheeses and pizza. Salty items like chips and popcorn should be avoided.

Alcohol

No alcoholic beverages may be purchased using organization funds. Members or guests cannot coordinate efforts to purchase alcoholic beverages in the name of or on behalf of the organization.

The use of common source(s) of alcohol is prohibited. Common source alcohol includes, but is not limited to, kegs, punch bowls and bottles of hard liquor left out in the open.

Event Management

Organizations are expected to implement necessary risk-reduction measures for the safety of their members and guests.

Organizations must provide one Event Assistant for every 25 anticipated attendees. At least one Event Assistant must be an executive board member for the organization, referred to as a Head Event Assistant(CSA). Information about expectations and responsibilities of Event Assistants is provided in the “Event Assistants” section on page 7 of this policy.

No attendee shall permit, tolerate, encourage or participate in drinking games. The definition of drinking games includes, but is not limited to, the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one’s age, beer pong, flip cup, century club, dares or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.

Guest Lists

Guest lists are required for all off-campus social events involving alcohol and must be used to sign in and out all attendees at an event. Guest lists should include names, whether guests are 21, arrival and departure time and NIU Greek affiliation (if applicable) of all invited attendees —both members and non-members. Entry will be denied to those not on the guest list for an event.

A guest list must be submitted to Student Involvement and Leadership Development at the time of event registration. Finalized guest lists can be submitted to fsl@niu.edu at least one hour prior to the start of the event.

Event Assistants must be noted on guest list/roster and must indicate which Event Assistant is the Head Event Assistant(CSA).

Guest lists used to check in and out attendees at the event must be retained for a minimum of one year following the event. Organizations may be asked by NIU staff to provide a copy of the guest list used at the door.

Event Assistants

Organizations must provide one Event Assistant for every 25 anticipated attendees at social events involving alcohol. At least one Event Assistant must be an executive board member for the organization serving in a “Head Event Assistant (CSA)” role. The Head Event Assistant (CSA) must be trained as a Campus Security Authority (CSA) in accordance with the Clery Act federal mandate. Head Event Assistants (CSAs) are responsible for coordinating event management and other Event Assistants. Two Head Event Assistants (CSAs) must be present during high risk weekends and at events with more than 100 guests expected. Non-initiated members are not allowed to serve as Event Assistants. For events co-sponsored by multiple organizations, all sponsoring organizations must provide an approximately equal ratio of Event Assistants with no fewer than two Event Assistants from each sponsoring organization. Event Assistants may not have consumed alcohol or use controlled substances at least 12 hours before serving as Event Assistants and may not drink for the duration of the event.

Event Assistants are responsible for the following:

- Verifying and signing in all attendees on the guest list.
 - Examining photo identification and placing wristband on guests 21 and over.
 - Verifying alcohol brought in by attendees meets the requirements as specified in the “Alcohol” section on page 5 of this policy.
 - Distributing checked alcohol to of age (21 years) attendees.
 - Monitoring attendee alcohol consumption; intervening when an attendee appears very intoxicated.
 - Ensuring no common source alcohol is present.
 - Preventing drinking games from occurring.
 - Ensuring all attendees remain in the designated event area while consuming alcohol.
 - Monitoring noise levels.
 - Ensuring the event starts and ends on time.
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Training

For organizations to host a social event including alcohol, regardless of location, a minimum of 51% of the membership must participate in a mandatory Off-Campus Social Event training program coordinated by Student Involvement and Leadership Development staff. No events with alcohol will be approved prior to the completion of training. Chapters are responsible for the training and compliance of members who miss the official trainings hosted by Student Involvement and Leadership Development staff.

Violations/Enforcement

All alleged violations of this policy will be referred to Student Conduct. See Appendix A for minimum sanctions for student organization violations of the *Off-Campus Social Events Policy*.

University staff reserve the right to conduct compliance checks at any registered or unregistered event. If an organization fails to allow NIU staff to enter the facility within 30 seconds of arrival at the event entrance, the organization and individuals may be charged with Noncompliance with University Officials and violation of the *Off-Campus Social Events Policy*. Individuals conducting compliance checks shall be treated with respect and allowed access to all areas of the hosting location. Each organization shall present those conducting the compliance check with Event Assistant's names and ZIDs and the Head Event Assistant (CSA) should be readily available for assistance. Compliance checks are in place to protect students' safety and organizations are encouraged to fully cooperate with recommendations given during compliance checks.

Shared Commitment

The Northern PACT encompasses six principles that outline the expectations we have for members of our community. With each individual making a commitment to uphold these principles, we will have the collective benefit of a culture of care and a sense of connectedness.

As a *student* in the NIU community, each individual is expected to support and contribute to a community that honors the **Northern PACT Principles**.

- Purposeful: Where academic goals are shared, and faculty and students work together to strengthen teaching and learning across campus.
- Just: Where all people are valued and supported while they learn from the diversity of our community.
- Caring: Where the well-being of all is supported, and service to others is encouraged.
- Open: Where freedom of expression is welcomed, and others are respected.
- Disciplined: Where group members accept their responsibility, and expectations guide behavior for the common good.
- Celebrative: Where traditions are honored, and both past and new rituals are embraced.

As members of the NIU *staff*, we hold a **Shared Commitment** to responsibility and accountability and pledge to our students that we will act in ways that honor the Northern PACT principles.

- Purposeful: Where responsibility and accountability foster community, support ethical leadership and create a safe and secure teaching and learning environment across the campus.
- Just: Where responsibility and accountability are free from bias, respectful of the individual and embraces the spirit of fairness and equity.
- Caring: Where policies and accountability are used to promote social-consciousness, civility, and respect for the well-being of all.
- Open: Where responsibility and accountability are proactive and empowering to the community while protecting the dignity of its members.
- Disciplined: Where policies and accountability set expectations that guide behavior for the common good while promoting safety, security, responsibility, ownership, and accountability.
- Celebrative: Where responsibility and accountability honor inclusion, diversity, and accessibility.

These principles were created in alliance with the educational mission of Northern Illinois University, and reflect the values and vision of individual departments and partners that play a fundamental role in the creation and upholding of University policies.

Portions of this policy have been adapted from the FIPG Risk Management Manual (January 2013), found at <http://www.fipg.org/> and Colorado State University's "Greek Community Joint Policy on Risk Management (November 2012), found at <http://fsl.colostate.edu/Data/Sites/7/greek-community-joint-policy-on-risk-management-2.pdf>.

Appendix A

MINIMUM SANCTIONS FOR ORGANIZATIONAL CONDUCT VIOLATIONS

Student Code of Conduct Violation	First Time Offender (Student Organizations)	Second Time Offender* (Student Organizations)	Third Time Offender* (Student Organizations)
ALCOHOL or CANNABIS	Loss of social privileges for one semester \$100 fine assessed and distributed to the university Student Involvement and Leadership Development Completion of ByStander Training	Loss of social and university privileges for one calendar year \$300 fine assessed and distributed to the university Student Involvement and Leadership Development Organization required to propose an alcohol awareness program/speaker for their organization and/or campus	Loss of Recognized Student Organization status for three (3) years
DRUGS (Excluding Cannabis)	Loss of social and university privileges for one calendar year \$250 fine assessed and distributed to Student Involvement and Leadership Development Completion of ByStander Training	Loss of Recognized Student Organization Status for five (5) years \$500 fine assessed and distributed to Student Involvement and Leadership Development	

Student Code of Conduct Violation	First Time Offender (Student Organizations)	Second Time Offender* (Student Organizations)	Third Time Offender* (Student Organizations)
HAZING	<p>University Disciplinary Probation for three (3) calendar years</p> <p>\$300 fine to be given to Student Involvement and Leadership Development</p> <p>Mandatory attendance by all members at an educational program (to be determined in the sanction letter)</p> <p>Required to provide a report detailing how the organization will educate the entire organization as well as new members about hazing</p> <p>Restriction of social and university activities for one academic year</p> <p>Restitution (if applicable)</p> <p>A detailed review of the new member program with a member of the SILD staff, prior to conducting any membership process</p> <p>Monthly meetings with a member of the SILD staff to provide an update on progress</p>	<p>Loss of Recognized Student Organization Status for five (5) years</p> <p>\$500 fine to be given to Student Involvement and Leadership Development</p> <p>Mandatory attendance by all members at an education program created by the organization (to be determined in the sanction letter)</p> <p>Required to provide a report detailing how the organization will educate the new members about hazing and the organization as a whole</p> <p>A detailed review of the new member program with a member of the SILD and Student Conduct staff, prior to any recognition</p> <p>No current member may rejoin organization at recognition</p>	

ON-CAMPUS SOCIAL POLICY	<p>Loss of ability to host or co-host social events for eight (8) academic weeks</p> <p>Executive Board must meet with SILD staff to review Off Campus Social Events Policy</p>	<p>Loss of ability to host or co-host off-campus social events for sixteen (16) academic weeks</p> <p>Educational Sanction</p>	<p>Loss of ability to hold off-campus social events for one (1) calendar year</p> <p>Deferred Loss of Recognized Student Organization Status</p>
WEAPONS found at an organization facility or meeting space	Loss of Recognized Student Organization Status for one (1) year		
Any Policy Violation	Notification made to National/International Office (If office exists)		

OFF CAMPUS SOCIAL POLICY VIOLATION CHART

Violation (Level I Violation)	First Time Offense	Second Time Offense	Third Time Offense
<p>Off Campus Social Policy Violation</p> <ul style="list-style-type: none"> • Unregistered alcohol-free social event • Failure to clean up exterior of house by 8:00 a.m. the following morning • Guest list does not meet policy requirements • Sound from event can be heard from curb (after 10:00 p.m. on Thursdays, after 12:00 a.m. on Fridays and Saturdays) • Organization does not maintain the guest list for one (1) year following an event • Failure to hang appropriate signage at event 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host social events for two (2) academic weeks 2. Executive Board must meet with SILD staff to review Off Campus Social Events Policy 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host off-campus social events for four (4) academic weeks 2. Educational Sanction 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host off-campus social events for sixteen (16) academic weeks 2. Educational Sanction

*Notification to National/International Office, if applicable

OFF CAMPUS SOCIAL POLICY VIOLATION CHART

Violation (Level II Violation)	First Time Offense	Second Time Offense	Third Time Offense
<p>Off Campus Social Policy Violation</p> <ul style="list-style-type: none"> • Event with alcohol does not end on time or exceeds four (4) hours • Failure to submit a guest list to SILD or guest list submitted is different from the list used at the door • Glass containers at the event • Failure to have an executive board member as a sober monitor on duty at the event • Event exceeds the maximum number of guests allowed • Failure to provide adequate food or non-alcoholic drinks • Members/Guests enter the event with more than six (6) drinks • Failure to close off living quarters from the party area or failure to contain the party to a common area 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host off-campus social events for four (4) academic weeks 2. Executive Board must meet with SILD staff to review Off Campus Social Events Policy 3. Provide a program on “Safe Partying” for the NIU campus community 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host off-campus social events for eight (8) academic weeks 2. Educational Sanction 3. Deferred Loss of Recognized Student Organization Status 4. Organizational Disciplinary Probation for one (1) calendar year 	<ol style="list-style-type: none"> 1. Loss of Recognized Student Organization status for one (1) year 2. Organizational Disciplinary Probation for one (1) calendar year upon reinstatement

*Notification to National/International Office, if applicable

OFF CAMPUS SOCIAL POLICY VIOLATION CHART

Violation (Level III Violation)	First Time Offense	Second Time Offense	Third Time Offense
<p>Off Campus Social Policy Violation</p> <ul style="list-style-type: none"> • Hard alcohol present at the event • Common source alcohol present at the event • Unregistered social event with alcohol • Purchasing alcohol using chapter funds or chapter members pooling money to purchase and/or provide alcohol • Alcohol at a recruitment or new member event/activity • Event location is not in compliance with Fire Code • Open Party or Guest list not used • Not using wristband or other system of indicating age of attendees • System for limiting attendee to six (6) drinks not present • Required number of sober monitors not present • Having a sober monitor visibly under the influence of alcohol or a controlled substance at an event • Attendee present who is not on the guest list • Not utilizing security when required • No fence marking off the designated party area for an outdoor event • More than one (1) entrance to the party area • Underage students or students without a State issued ID (containing a birth date) consuming alcohol • Drinking games occurring • Failure to allow compliance check to be conducted 	<ol style="list-style-type: none"> 1. Loss of ability to host or co-host social events for sixteen (16) weeks 2. Executive Board must meet with SILD to review Off Campus Social Policy 3. Mandatory attendance by 90% of the chapter at a Bystander Intervention training 4. Develop and implement a marketing campaign about “Safe Partying” for the NIU campus community 	<ol style="list-style-type: none"> 1. Loss of Recognized Student Organization Status for one (1) semester 2. Organizational Disciplinary Probation for one (1) calendar year upon reinstatement 	<ol style="list-style-type: none"> 1. Loss of Recognized Student Organization Status for three (3) calendar years 2. Organizational Disciplinary Probation for one (1) calendar year upon reinstatement

*Notification to National/International Office, if applicable